

**Central Coalfields Limited**  
**Office of the Colliery Manager, Kabribad mine**  
**P.O. Beniadih, Dist: Giridih, JHARKHAND 815 311**

Ref. No.: -mgr/kab/2025/960

Dated:- 11-12-2025


**NOTICE INVITING QUOTATIONS**

Sealed quotations are hereby invited from authorized and eligible vendors for supply/arrangement of materials and services required for the Celebration of **Annual Mine Safety Week – 2025** at **Kabribad Mines, Giridih Area** scheduled on **18/12/2025**.

The quotation shall cover the following items/events :

S.No.	Description of Items	Quantity	Unit	Rate per unit	Amount (in Rs.)
1	Tent , chairs with cover & sound system	1	Nos	10000	10000
2	Prizes	40	Nos	182	7280
3	Diary ,pen	20	Nos	20	400
4	Badges	50	Nos	10	500
5	Bouquet	20	Nos	120	2400
6	Banner (5 ft *3 ft)	2	Nos	300	600
7	Notepad	10	Nos	10	100
8	VIP File	20	Nos	150	3000
9	Refreshments (Snacks Packet + water+ tea)	200	Nos	50	10000
10	Lunch	100	Nos	250	25000
<b>Total</b>					<b>59280.00</b>
<b>GST(@18%)</b>					<b>10670.40</b>
<b>Grand Total (Inc. GST)</b>					<b>69950.40</b>
<b>Earnest Money (EMD)</b>					<b>875.00</b>

**Note:** Details specifications for above items are attached as Annexure A

  
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## 1. Quotations Details

Name of work – organizing the program “Annual safety week 2025” at kabribad Mine

Estimated Cost put to tender (including GST) : ₹ 69950.40 /-

Period of Work : 2 days from 17-12-2025 to 18-12-2025

Earnest Money: ₹ 875 (must be deposited in below mentioned account details).

Name of beneficiary and details	Name	CCL LTD GIRIDIH
	Area	Giridih
	Bank A/C no. of beneficiary	00000011578912010
	Customer ID/CIF no. of beneficiary	81294430614
	Department	Mining
Beneficiary's Bank, Branch and Address	Beneficiary's Bank	State Bank Of India
	Branch and Address	MAHESHLUNDI (05779), GIRIDIH
	SFMS Code/ IFSC Code	SBIN0005779

Location of Work : Kabribad Opencast Mine and area in proximity, Beniadih, Giridih

Start Date collecting Quotation Document: 13.12.2025 from 10 AM

Last Date collecting Quotation Document : 15.12.2025 upto 2 PM

Start Date for Submission of Bids : 13.12.2025 from 10 am

Last Date for Submission of Bids: 15.12.2025 upto 2 pm

Date of Opening of Bids: 15.12.2025 at 2:30 pm

## 2. Important Details and Instructions: - I) Scaled filled up quotations in Single Part will be received in the prescribed quotation box placed in the Office of colliery Manager, Kabribad OC in the aforementioned time period along with the following documents:

- Copy of PAN Card duly attested (with signature and seal) by the bidding agency.
- The bidder is required to select his relevant Goods and Service Tax Status (one of the three) from the following and

Srl No.	Goods and Service Tax Status	Document Required to be Submitted	Tick (✓) any ONE of the three
1.	GST Registered Bidder under regular scheme	Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India duly attested (with signature and seal) by the bidding agency	
2.	GST Registered Bidder under composition scheme	Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India duly attested (with signature and seal) by the bidding agency.	
3.	GST Unregistered Bidder/Dealer	Document: A Certificate having UDIN from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder in compliance with the relevant GST rules of India duly attested (with signature and seal) by the bidding agency.	

submit the required document(s): -

Envelope/ cover shall contain the following duly stamped and signed –

- PAN details
- Document to support GST status of bidder
- Valid Trade License, if required
- Power of Attorney, as applicable
- Bid document duly signed

  
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f) BOQ duly filled in

The envelope/ covers shall be sealed and submitted by the bidder. The envelope/ cover shall indicate the name of the work, name of the bidder along with the address, reference Tender Notice No., Contact Number and E-mail ID. The evaluation of quotations received shall be done in line with evaluation done in Single cover system. The evaluation will be done based on the documents submitted by the bidder along with his bid and no clarification shall be sought from bidders.

III) It is the responsibility of the bidder to ensure that the bid is received in the office of the Colliery Manager, Kabribad OC within the deadline for bid submission. The sealed quotations will be opened on the scheduled date in the presence of the bidders or their authorized representatives who choose to be present.


IV) Bids determined to be substantially responsive will be checked by the employer for any arithmetical errors. Errors will be corrected by the employer as follows: a. In case of discrepancy in rates between description in words and figures, the rate which corresponds to the amount worked out by the contractor shall be taken as correct. b. In case of discrepancy in amount quoted by the contractor due to calculation mistakes of the unit rates and quantity, the unit rate shall be regarded as firm and amount corrected.

When the amount of an item is not worked out by the contractor or if it does not correspond with the rates written either in figures or words, then the rates quoted by the contractor in words shall be taken as correct. d. Discrepancy in totalling or carry forward in the amount quoted by the contractor shall be corrected.

V) After checking for calculation errors, the documents submitted by L-1 bidder as enlisted in the NIQ will be put up to the Tender Committee. The tender Committee will examine the documents. In case the L-1 bidder submits requisite documents as per NIQ, then the bidder will be considered eligible for award of Contract.

In case the L1 bidder is technically eligible but rejection is due to high rate quoted by him/her then the quotation notice shall be cancelled and reinvited. It is responsibility of Bidders to submit legible/clearly readable scanned copy of all the required documents. If L1 bidder backs out (i.e. Techno commercially established L1 bidder), the EMD will be forfeited and the bidder will be debarred for

minimum one (1) year from participating in tenders in CIL/Subsidiary. VI) The price bid must be carefully filled in by the bidder. All duties, taxes (excluding Goods and Services Tax (GST) & GST Compensation Cess (if applicable) only) and other levies, royalty, building and construction workers cess (as applicable in States) payable by the bidder/Contractor under the Contract, or for any other cause as applicable on the last date of submission of Bid, shall be included in the rates, prices and the total Bid Price submitted by the Bidder. The Rates must be quoted against each item in words as well as figures. Any kind of cutting and overwriting should be avoided. In case of any discrepancy in the Quoted Rate in Words and in Figures, the one mentioned in Words shall be considered as final. Hence, bidders must fill in the Price Bid very carefully. The Price Bid should also contain Name of Agency, Address, Signature and Seal of the Agency failing which the Price Bid will be considered invalid. The L-1 will be decided based on "COST TO COMPANY" Applicable GST, if any, either payable by bidder or by company under reverse charge mechanism shall be applicable. All investments, operating expenses, incidentals, overheads, leads, lifts, carriages, tools and plants etc. as may be attendant upon execution and completion of works shall also be included in the rates, prices and total Bid price submitted by the bidder. However, such duties, taxes, levies etc. which is notified after the last date of submission of Bid and/or any increase over the rate existing on the last date of submission of Bid shall be reimbursed by the company on production of documentary evidence in support of payment actually made to the concerned authorities. Similarly, if there is any decrease in such duties, taxes and levies the same shall become recoverable from the contractor. The details of such duties, taxes and other levies along with rates shall be declared by the bidder. The item wise rate quoted by bidder shall be inclusive of all taxes, duties & levies but excluding GST & GST Compensation Cess, if applicable. The payment of GST and GST Compensation Cess by service availer (i.e. CIL/Subsidiary) to bidder/contractor (if GST payable by bidder/contractor) would be made only on the latter submitting a Bill/invoice in accordance with the provision of relevant GST Act and the rules made there under and after online filing of valid return on GST portal. Payment of GST & GST Compensation Cess is responsibility of the service provider/contractor. However, in case bidder/contractor is GST unregistered bidder/dealer or GST registered under composition scheme in compliance with GST rules, the bidder/dealer shall not


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charge any GST and/or GST Compensation Cess on the bill/invoice. In case of unregistered dealer/bidder, GST, if applicable will be deposited by CIL/Subsidiary directly to concerned authorities in terms with GST provisions. Input tax credit is to be availed by CIL/Subsidiary as per rule.

If CIL/Subsidiary fails to claim Input Tax Credit(ITC) on eligible Inputs, input services and Capital Goods or the ITC claimed is disallowed due to failure on the part of supplier/vendor of goods and services in incorporating the tax invoice issued to CIL/Subsidiary in its relevant returns under GST, payment of CGST & SGST or IGST, GST (Compensation to State) Cess shown in tax invoice to the tax authorities, issue of proper tax invoice or any other reason whatsoever, the applicable taxes & cess paid based on such Tax invoice shall be recovered from the current bills or any other dues of the supplier/vendor along with interest and penalty, if any. Note: During the execution of the contract if the GST status of the bidder changes, then the payment of GST, if any, to the contractor will be made as per the GST status declared by the bidder during tender stage based on which cost to company has been ascertained or at actuals, whichever is lower.

Note: BoQ and Format of Bank Mandate to be attached.

  
Safety Officer  
Kabribad OC Mine

Copy to:

1. The General manager , Giridih area
2. Tender committees
3. Manager (HR)
4. Notice Board