



सेन्ट्रल कोलफील्ड्स लिमिटेड
Central Coalfields Limited

(भारत सरकार का उपक्रम)
(Government of India Undertaking)
(कोल इंडिया लिमिटेड की एक अनुषांगि कंपनी)
(A subsidiary of Coal India Limited)

महाप्रबंधक कार्यालय

Office of the General Manager

रजरप्पा क्षेत्र

Rajrappa Area

पोस्ट-रजरप्पा प्रोजेक्ट, जिला-रामगढ़, झारखंड-829150

PO-Rajrappa Project, Dist.-Ramgarh, Jharkhand-829150

Ref. No.: CCL/GM(R)/Pers./CSR/RFP/24-25/ 1289

Date: 23/12/2024

Request for Proposal

Central Coalfields Limited is a miniratna subsidiary company of Coal India Limited having coal mining operations spread in 8 Districts of Jharkhand. Central Coalfields Limited, Rajrappa Area is located in Ramgarh District. CCL Rajrappa Area undertakes a number of CSR activities in its command area including villages around coal mines which falls within the radius of 25km from its establishment.

Aawasiya Viklang Vidyalaya is a residential school for differently-abled children near our establishment, which has apprised us about significant challenges in providing consistent, nutritious meals to its students. Limited resources and food costs make it difficult for the school to ensure a balanced diet, which is critical for the physical and cognitive development of these children. To address this need, we intend extending food and nutrition support to the school through the provision of raw food materials, groceries, and dairy items under CSR. By ensuring a steady supply of essential food products, we can help improve the children's overall health and well-being, allowing the school to focus on its core mission of education and care.

Proposals are invited from eligible implementing agencies for the following project:

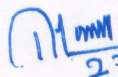
Name of the Project	Location	Earnest Money (Rs)	Period of Completion (in Days)
Providing Health and Nutrition Support to the differently abled students of Aawasiya Viklang Vidyalay, Vill-Sukrigarha, PO-Lari, District-Ramgarh, Jharkhand.	Ramgarh, Jharkhand	NIL	365 Days

TIME-SCHEDULE

Sl. No.	Particulars	Date	Time
01	Issue of RFP and publication on company website by	23.12.2024	11:30 AM
02	Start Date of Submission of Proposal	25.12.2024	
03	End Date of submission of proposal (Last date of receipt of password protected Technical and Financial Bid at CCL through e - mail)	12.01.2024	11:00 AM
04	Date and time for submission of password by proposer with CCL through e mail	12.01.2024	11:30 PM – 4:00 PM
05	Date and time of opening proposals by CCL	12.01.2024	4:30 PM

E-mail of CCL Rajrappa Area in reference to this RFP is ashish.jha69@coalindia.in.

Proposal/Offer may be submitted as per instructions to bidders considering the scope of work, deliverables and other aspects mentioned in this request in subsequent sections.


23/12/24

1. SALIENT DATES FOR SUBMISSION OF OFFER:

- i. Last date and time of receipt of password protected Proposal at CCL through e-mail-ashish.jha69@coalindia.in: 12.01.2024, 11:00 AM.
- ii. Date and time of submitting password of submitted Proposal by the applicants with CCL through email: 12.01.2024, 11:30 AM TO 04:00 PM.

2. SCOPE OF SERVICE: The selected entity shall have to provide the following towards execution of the service for which proposals are invited:

- i. Provision for raw Food/grocery/dairy items as per list enclosed in Annexure-I
- ii. Logistics arrangements and transportation of food supplies to deliver at Aawasiya Viklang Vidyalay, Vill-Sukrigarha, PO-Lari, District-Ramgarh, Jharkhand
- iii. Organizing 04 Health and Nutrition Camp (One in each quarter)

3. DELIVERABLES:

- i. Providing raw food/grocery/dairy items as per the list on monthly basis to Aawasiya Viklang Vidyalay, Vill-Sukrigarha, PO-Lari, District-Ramgarh, Jharkhand.
- ii. Organizing 04 Health and Nutrition Camp (One in each quarter) for the students of Aawasiya Viklang Vidyalay, Vill-Sukrigarha, PO-Lari, District-Ramgarh, Jharkhand.
- iii. Providing quarterly progress report of the project and details of actual expenditure made duly certified by a practicing Chartered Accountant for every three month.

4. DOCUMENTS TO BE SUBMITTED WITH PROPOSAL:

- i. Letter submitting proposal (Format as per Annexure II).
- ii. Registration Certificate (Under section 8 of the Companies Act, 2013 or a relevant trust act or the Society Registration Act).
- iii. Order for exemption under sub-clauses (iv), (v), (vi) or (via) of clause (23C) of section or registration under section 12A of the Income Tax Act, 1961.
- iv. Order of approval under 80 G of the Income Tax Act, 1961.
- v. Last three years' activity details in the similar fields (Education/Health/Food/Nutrition) supported by documents such as MoU/Work Order/Completion Certificate etc.
- vi. CSR-1 Registration Certificate.
- vii. PAN
- viii. Self-Certification (original) that not blacklisted by NITI Aayog /any ministry/PSU/Govt. body.

5. BUDGETARY OFFER (AS PER ANNEXURE II):

- Cost on Purchase of food/grocery/dairy items.
 - Cost on Organizing Food and Nutrition Camp
 - Other Charges including logistic, transports, Manpower etc.
 - Administrative expenses, if any
 - Total Cost
- [Rates submitted only for part of the service shall not be entertained]

6. INSTRUCTIONS TO THE APPLICANTS

- I. The proposal completed in all respect including required credentials, documentary and budgetary offer should be submitted through password protected e-mail to ashish.jha69@coalindia.in.
- II. Incomplete applications in any respect shall be summarily rejected.

M *MMH*
23/12/24

- III. The applicants are required to submit copy of requested credentials duly signed by authorized signatory. The credentials are for record of CCL. Company shall make decision for selection of service provider based on lowest budgetary offer (including impact of all charges) provided that the agency has submitted all the required documents.
- IV. In submitting offer, each applicant acknowledges that they have read and understood all related requirements and ground conditions.
- V. The budgetary offer submitted shall be valid for 3 months.
- VI. The application(s) submitted in response to this request shall become property of CCL.
- VII. CCL shall neither be responsible nor pay any expenses or losses which may be incurred by the applicants in the preparation and submission of their application.
- VIII. CCL reserves the right to accept or reject any or all application(s) at any point of time without assigning any reason whatsoever.

7. SCHEDULE OF PAYMENT

The schedule of payment will be as under:

- Payments shall be made at every three months on the basis of actual expenditure made, duly certified by a practicing Chartered Accountant for every three month.
- All the payments shall be paid by the Area Finance Manage, CCL Rajrappa Area.

8. INQUIRIES/CONTACT PERSON(S):

For any specific query pertaining to this request, intending applicant may write to ashish.jha69@coalindia.in referring this letter. For further queries, the following persons may be contacted:

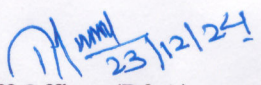
Manoj Kumar, Staff Officer (P&A) — 8987784657

Ashish Jha, Assistant Manager (CD) – 8987768419

9. **LEGAL JURISDICTION:** Disputes, if any shall be limited to Courts in Ramgarh.

10. CONFIDENTIALITY

This letter inviting applications must not be reproduced in whole or in part without the prior written consent of the 'Employer'. All information contained within this document is given into confidence.


Staff Officer (P&A)
Rajrappa Area

Copy to:

1. AFM, Rajrappa Area
2. SO(MM), Rajrappa Area
3. PO (ROCP/RWP)
4. Assistant Manager (CD), Rajrappa Area
5. Assistant Manager (F), GM Unit, Rajrappa Area
6. SO(Civil) – With Request to upload on CCL Website through his ID.
7. All Notice Boards

Copy for kind information to:

1. General Manager, Rajrappa Area
2. General Manager (SD&CSR), CCL HQ

Food/Grocery/Dairy Items Required

Item	Qty for each Student (In Kg)	No. of Students	Total Qty required per day (In Kg)	Total Quantity for 365 days
Rice (Sona Mansuri or similar)	0.2	30	6	2190
Whole Wheat Atta	0.13	30	3.9	1423.5
Mix Daal (Arhar Dal, Chana Dal, Masoor Dal, Moong Split Chilka and Urad Dal Chilka)	0.027	30	0.81	295.65
Musturd Oil	0.01	30	0.3	109.5
Soyabean Chunks	0.01	30	0.3	109.5
Black Gram	0.017	30	0.51	186.15
Sugar	0.033	30	0.99	361.35
Salt	0.003	30	0.09	32.85
Egg	1	30	30	10950
Mixed Pickle	0.005	30	0.15	54.75
Milk	0.2	30	6	2190

Note:

- All items except mils are to be provided to the school by 5th of every month on the basis of no. of students on roll as on last date of preceding month.
- Milk is to be provided on daily basis.

Financial Proposal

1. Name of the Activity: Providing Health and Nutrition Support to the differently abled students of Aawasiya Viklang Vidyalay, Vill- Sukrigarha, PO- Lari, District-Ramgarh, Jharkhand.
2. RFP Ref. No. and Date:
3. Name of Proposing Entity:
4. Offered Cost Including Break up:

Sl. No.	Description of Activity	Amount (In Rupees)
01	Cost on Purchase of food/grocery/dairy items.	
02	Cost on Organizing Food and Nutrition Camp	
03	Other Charges including logistic, transports, Manpower etc.	
	Sub Total	
	Administrative expenses, if any @%	
	Total	

(Amount should be mentioned both in words and figures)

Authorized Signatory

Letter head of applicant
Letter submitting Proposal

Ref. No.:

Date:

To
The General Manager
CCL Rajrappa Area
Post Office- Rajrappa Project
Ramgarh, Jharkhand- 829150

Subject: Providing Health and Nutrition Support to the differently abled students of Aawasiya Viklang Vidyalay, Vill-Sukrigarha, PO-Lari, District-Ramgarh, Jharkhand.

Sir,

With reference to your RFP vide no..... dated.....on the subject cited above, we propose to execute the service. In this connection, the following documents are submitted:

- i. Registration Certificate (Under section 8 of the Companies Act, 2013 or a relevant trust act or the Society Registration Act).
- ii. Order for exemption under sub-clauses (iv), (v), (vi) or (via) of clause (23C) of section or registration under section 12A of the Income Tax Act, 1961.
- iii. Order of approval under 80 G of the Income Tax Act, 1961.
- iv. Last three years' activity details in the similar fields (Education/Health/Food/Nutrition) supported by documents such as MoU/Work Order/Completion Certificate etc.
- v. CSR-1 Registration Certificate.
- vi. PAN
- vii. Self-Certification (original) that not blacklisted by NITI Aayog /any ministry/PSU/Govt. body.
- viii. Budgetary offer (As per Annexure III)
- ix. Undertaking in format as prescribed in Annexure — IV

This is to undertake that all Information and Documents submitted with our proposal are genuine, authentic, true and valid.

Enclosures: as above

Yours faithfully,

Authorized Signatory of Proposer

[Letterhead of proposer]

UNDERTAKING

I/We solemnly declare that:

1. I/We am/are submitting proposal for "Providing Health and Nutrition Support to the differently abled students of Aawasiya Viklang Vidyalay, Vill- Sukrigarha, PO- Lari, District-Ramgarh, Jharkhand" against RFP Notice No.Dated.....and I/we offer to execute the work/service in accordance with all the terms, conditions and provisions of the bid.
2. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this proposal is complete, correct and true.
3. All copy of documents, credentials and documents submitted along with this proposal are genuine, authentic, true and valid.
4. If any information and document submitted is found to be false/ incorrect at any time, department may cancel my/our Bid and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of all dues and banning of my/ our firm and all partners of the firm etc. for 02 (two) years from being eligible to submit Bids in CIL and its subsidiaries from the date of issue of such letter.

Signature and seal of Proposer/Bidder